



2017

MOUNT ROYAL TENNIS CLUB

General Club Information, Regulations and Policies

Revised July 24th 2017



TABLE OF CONTENTS

GENERAL INFORMATION

Season
Cell Phones
Dress Code
 Tennis Courts
 Swimming Pool
 Bistro Dining
Bicycles
Lockers
Smoking
Members' Guests & Guest Fees
Junior Access to the Club
Chairs
Pets
Radios
House Telephones
Complaint Procedure

MEMBERSHIP

New Member Applications
Fees and Other Charges
Membership Categories
Refund Policy
Liability

FOOD AND BEVERAGE SERVICES

TENNIS

Player Courtesies
Proceeding to and from Courts
Balls from other Courts
Equipment on Court
Line Calls
Booking a Court
Looking for Games

Tennis Balls
Nets
Intermediate Playing Privileges
Court Maintenance

Hours of Play
Junior Hours of Play
Guests for Tennis

SWIMMING POOL

RECIPROCAL PRIVILEGES



INTRODUCTION

The Mount Royal Tennis Club has been the recognized centre of good tennis and conviviality in Montreal for more than a century. This legacy demands a unique combination of compatible members and well accepted practices. Over many years, traditions, such as predominantly all-white tennis wear and the provision of balls by the Club, have become established and endorsed by generations of members. More recently, policies and rules designed to keep the Club operating smoothly and happily have been clarified and amended. To present all these together in coherent form, the Board of Directors has approved the publication of this document which is intended to provide new and longtime members alike with basic information on the Club's policies and regulations.

The Club has approximately 1,000 individual members in numerous categories, about 750 of whom are playing members. Although tennis at the Club has become more recreational than competitive recently, we remain first and foremost a tennis club. Our main objective is to foster good tennis and to improve the calibre of play.

To improve standards of play, the Club employs Tennis Professionals, operates a Junior Development Program, enters teams in various Interclub leagues, operates House Leagues, and runs tournaments for all classes of players throughout the season.

Members, their guests, and all others using the Club premises and facilities are to conduct themselves in a respectful and dignified manner. This includes using courteous language and showing respect for each other, our staff and property at all times.

GENERAL RULES FOR ALL MEMBERS AND GUESTS

SEASON

The Club normally operates from the last week of April to the end of October. If weather conditions permit, courts may be available earlier but the clubhouse will not be open until May 1st. The clubhouse closes on October 31st.

CELL PHONES

The use of cellular telephones is strictly prohibited anywhere on the premises

- The use of the cell phone as a PDA is allowed – this includes functions such as texting, email, calendar and address book etc. However, it is essential that these functions be silent.
- Usage of phone **does not** include listening to voicemail and walking around the club with a hands free earpiece of any description
- Those who use their cell phones will be suspended (for two weeks) without prior notice or warning.
- Since members are responsible for the behavior of their guests, the member will be suspended for one week if his/her guest abuses this rule.



DRESS CODE

TENNIS COURTS

- White tennis attire is required on the courts.
- Clothing designed for jogging, basketball or other activities or sleeveless shirts are not acceptable. Colored trim is acceptable provided that it does not exceed 6 cm or 2 inches and is not more than two stripes. Logos and lettering may not exceed 25 sq cm or 4 sq inches. This applies to shirts, shorts, dresses, sweaters, shoes, hats and warm-up suits.
- Male members may wear tennis appropriate collarless shirts.
- Shoes must be suitable for clay court use, at least 70% white and utilize white laces.
- **The Manager, Directors, or Board Attendants are instructed to bring to the attention of members or guests any attire that does not conform to the dress code. Players who are not suitably dressed will not be permitted to play.**

SWIMMING POOL

(Please see Swimming Pool Rules)

BISTRO DINING

- Appropriate casual evening dress is required for the women.
- Men must wear a casual or dress shirt and slacks.
- Tie and jacket are not required.
- Absolutely no tennis attire or bare feet are permitted during Fine Dining; members and/or their guests will not be served unless properly dressed.

BICYCLES

- Bicycles are to be locked to the bicycle rack beside court 1.

LOCKERS

- All lockers are assigned through the Club Administrator. All unauthorized locks will be removed.
- Please use towels sparingly
- Pick up all belongings
- Towels and toiletry items are for use on the premises only
- Food, beverages, glasses and other breakables are not permitted in the locker room under any circumstances
- Secure all valuables!!
- The Club does **not** accept responsibility for personal belongings left in the locker rooms or in the lockers

SMOKING

- Smoking is not permitted on club premises.
- There is no pipe or cigar smoking at any time in the Club or on the grounds



RULES FOR MEMBERS' GUESTS

Members who have guests MUST remain on the premises at all times.	
GENERAL	<ul style="list-style-type: none"> • All guests – pool, tennis and dining - must be registered in the guest book upon entering the clubhouse and the purpose of the visit must be clearly indicated. • Members who fail to sign in a guest will be suspended (for two weeks) without prior notice or warning. • This rule applies equally to friends, immediate family and relatives of members, whether visiting for an hour or for a day. • It is the responsibility of the host member to see that guests follow club rules of dress and conduct. • Guests must be dressed appropriately for whichever activity they are attending • Same guest (family members included) can be introduced only five times per season for tennis and/or swimming. • Guests are welcomed for BBQ nights, special events, and Bistro dining at all times
GUEST FEES	<ul style="list-style-type: none"> • \$15 per person for tennis • \$10 per person for the pool. No guest fee applies for the pool after 5.30 pm • No guest fees are levied for BBQ nights, Bistro Dining and Snack Bar
JUNIOR ACCESSUB	<ul style="list-style-type: none"> • Juniors may use the clubhouse from 8:00 am until 10:00 pm from Monday to Saturday, and Statutory holidays. On Sundays Juniors are expected to leave the club house by 8:00 pm closing. • Children under the age of 12 must be supervised at all times by a parent (including a grandparent who is a member). Housekeepers, nannies, and older siblings are NOT considered appropriate supervisors. • On Sundays from 12:00 am to 7:00 pm all children of all ages are welcome in the club.

CHAIRS

- Chairs on the veranda or lawn and at the pool cannot be held while the members are on the courts or in the pool for prolonged periods.
- Chairs should not be moved to and from the pool and lawn areas.

PETS

- Pets are not permitted anywhere on Club property.

RADIOS

- Radios are not permitted anywhere on Club property.



HOUSE TELEPHONES

- Telephone calls on the house phones should be kept brief so that the phones are available for all members.
- Directory assistance and direct dial long distance calls are not to be made from the Club telephones.

COMPLAINT PROCEDURES

If a member is dissatisfied with a rule or its application by a staff person, there is only one acceptable procedure to be followed. If the matter requires instant attention, the member should address it to the General Manager, or to any available member of the Board of Directors. If the matter is of a less immediate nature, it must be addressed to the Board of Directors in writing and signed. Flagrant or repeated breaking of the rules may result in the member receiving a verbal or written warning from the Board of Directors, a suspension of club privileges, and/or expulsion from the Club.

Members are encouraged to make written proposals to the Board of Directors for clarifying or improving the Club's rules and operating practices.

MEMBERSHIP

NEW MEMBER APPLICATION

Only playing members may sponsor or second a candidate; please contact the Office Administrator (Maria Clarizio) at maria@mouroyaltennis.com. Members may only sponsor or second 6 applications for year and must provide letters of support that are descriptive of the applicant's relationship to the sponsor/second, activities both athletic and otherwise, and service to the community. It is not a given that applicants will be accepted unless the letters of support are fulsome and explain the value of the applicant to our tennis and social community.

Once an applicant is accepted it is incumbent upon the proposer and second to ensure that new members are aware of these rules before bringing them to the Club. It is also expected that proposers and seconders accompany new members to the Club to play and for the purpose of introducing them to other members. New members will be provided with a written copy of the Club rules. Candidates will be posted for a period of seven (7) days and are not permitted to play during this period.

FEES AND OTHER CHARGES

Fees and other charges are paid by On-Line Banking, Visa or MasterCard. All members are required to have either one of these credit cards. House account chits are kept for 30 days.

To encourage members to use the Club's food and beverage facilities, a minimum annual house account for each category of members is set at the beginning of the season. Members not spending this minimum are charged for the difference at the end of the season. Minimum house account balances cannot be used to purchase beverages which will be taken from the premises.

Locker fees or various other fees as determined by the Board of Directors are also charged annually to members' accounts.



MEMBERSHIP CATEGORIES [Age at January 1]

FAMILY PLAYING	Couple with children up to 17 years of age. Children ages 5 to 9 are subject to certain restrictions (see page 10).
SINGLE PARENT PLAYING	Single parent with children up to 17 years of age. Children ages 5 to 9 are subject to certain restrictions (see page 10).
SENIOR PLAYING	Men and women 26 years of age and over.
COUPLE PLAYING	Married couples and common-law partners.
INTERMEDIATE PLAYING	Men and women 18 through 25 years of age.
JUNIOR	Boys or girls between 5 and 17 years who are not part of a family membership.
SOCIAL	Men and women who use the MRTC pool and dining facilities only. Social members are not permitted to enter tournaments.
NON-RESIDENT	This category is reserved only for members who have moved more than 100 km from the Club and were previous members.
VETERAN	Person 65 or over with 20 years of membership in the club. A reduction in fees is applicable.
JUNIOR SOCIAL	Available to member's children who are not currently part of an existing membership.

REFUND POLICY

- Members who wish to **cancel** their membership must do so by March 1st.
- Members who **wish or need to change** their membership category for any reason will only be given a refund if Club office is notified by the end of March of the current year.
- Members may not suspend their memberships. If members are unable to play due to illness or injury, they may switch to from playing to social.

LIABILITY

Members of the Club, including Juniors, their families and guests, accept that none of the Mount Royal Tennis Club, their members, directors, officers, employees or agents will be liable for any damages or loss arising from loss of personal property or personal injury sustained on or about the property and facilities of the Club. All use of property and facilities and participation in any event or activities at the Club are voluntary, and all risk, loss or injury arising in any manner whatsoever (including negligence) is expressly assumed by the user.



FOOD AND BEVERAGE SERVICES

GENERAL

- Gratuities are not permitted
- Only food and beverages purchased at the Club may be consumed on the premises.
- Food or beverages brought in from outside the Club are not permitted at any time.

BISTRO DINING and SPECIAL EVENTS

SNACK BAR	Snack bar hours are from 11:30 am until 9pm except for BBQ nights. On Sunday, snack bar hours are from 11:30 am to 6:00 pm. In case of inclement weather, the clubhouse may close earlier.
RESERVATIONS	The Bistro operates Tuesday, Thursday, Friday and Saturday from 5:30 pm to 9:00 pm. Reservations for dinner and special events should be made as early as possible to avoid disappointment. While every effort will be made, no dinner service can be assured without a reservation. Members making reservations should indicate their preference to dine inside or on the deck.
CANCELLATION POLICY	Members should reserve for dinner and all special events with the bar staff or by calling 514-488-2557 ext. 0. Members must cancel reservations for events 72 hours prior to the date of the event. 50% of the cost of each reserved ticket will be charged to the members account if the delay is not respected.
ALCOHOLIC BEVERAGES	Alcoholic beverages may not be ordered by or served to those under the legal drinking age. This rule is not open to parental discretion.
CHITS	Only members may sign chits and no one may sign a chit for another member. Chits must be clearly signed with the member's name printed and number shown.
BBQ NIGHTS	Children of any age, supervised by their parents, are welcome for the Wednesday BBQs. Families are encouraged to arrive for family hour (5:30pm to 6:30pm) to take advantage of our children's menu.
JUNIORS	<ul style="list-style-type: none"> • Juniors age 9 and over may accompany their parents at any time for Bistro Dining • Juniors ages 5 to 9 may accompany their parents for Bistro Dining or use the snack bar between 5:00 pm and 7:00 pm • Juniors must be dressed properly and behave appropriately at all times • Juniors must leave the premises by 10:00 pm. • Parents are responsible for the behavior of their children at all times.



TENNIS

PLAYING COURTESIES

- To encourage a pleasant experience for all, members must conduct themselves in a manner that is considerate of their fellow members. **ALL** members must adhere to the Tennis Code of Conduct at all time and must ensure their guests and family comply with these rules.
- Members are expected to show common courtesy, good manners and consideration for others.
- Especially undesirable are displays of bad temper, throwing of racquets, foul language and loud disputes, and excessive grunting. All of these behaviors are quite distracting to your opponent and to adjacent courts.
- Show respect and courtesy to your opponents, your partner, and others on or near your court by keeping your voice down and refraining from loud disputes that will disrupt other courts.
- Players may use only 3 balls on the court

PROCEEDING TO AND FROM COURTS

Please proceed to your court as a group, not one at a time, and only when a point is not being played. Open gates to courts only after the point has been completed (not in between first and second serves) and be sure to close the gate properly behind you. The same procedure must be followed when leaving the courts.

BALLS FROM OTHER COURTS

- Balls should be returned only after a point has been played. Wait until the second serve and the point are complete (which may mean waiting until the second serve has been taken).
- Ideally, the ball is returned by hitting it on one bounce to the player on that court.
- Balls which go over the fence should be retrieved immediately.
- Retrieve balls for your partner and opponents.

EQUIPMENT ON COURT

- Make sure that towels, pitchers or any other items are not left on the court.
- Balls should be returned to the booking board after play unless the next group has already proceeded to the court.
- Glassware, bottles and other crockery are not allowed on the courts at any time.

LINE CALLS

- Call your own lines and let your opponents hear the call. If the ball is good, say nothing and play on.
- If you have any doubt as to whether your opponent's ball is in or out, you must give your opponent the benefit of the doubt and play it as good.
- Always respect the line calls of your opponent.



BOOKING A COURT

- All players must be on the club premises before a court may be booked and must remain on the premises once the court has been booked.
- Courts must be booked for the earliest possible playing time. No member's name may appear on the booking board for more than one court.
- Courts may not be booked in advance except for tournaments and special club events
- Club Pros have priority on courts 5, 6 and 7 from 7:00 am to 6:00 pm as indicated on the booking board. The hours of court availability may be altered at the discretion of the Board of Directors at any time.

LOOKING FOR GAMES

Members seeking a game should try to pre-arrange one with other members. Do not hesitate to ask others or the Board Attendant if another player is looking for a match, or write their name and telephone number in the bulletin board under **Players looking for a game**.

Members are also encouraged to use the standard self-rating system which will help in finding an opponent of similar skill level. This information is posted on the Club bulletin board.

TENNIS BALLS

Tennis balls are supplied by the Club, their cost being covered in the annual dues. New balls are put out every day at opening and after midday watering. Members must play only with the balls marked for the court they occupy. Balls crossing the fence should be observed and retrieved as soon as possible. Members vacating a court should ensure that the three balls for their court are turned over to those taking possession of the court. If no one is coming on to the court, or if rain interrupts play, the three balls must be returned to the Booking Board Attendant.

NETS

Members should not adjust nets or lean on the net cords. Nets requiring adjustment should be reported to the Booking Board Attendant or the Club Manager who will arrange for the grounds staff to make the adjustment. No clothing, bags or towels are permitted to hang on the nets.

INTERMEDIATE PLAYING PRIVILEGES

Intermediate Playing Privileges may be granted by the Board of Directors on the recommendation of the Tennis Director and the **Head Pro** to encourage juniors to improve their tennis skills by playing with more experienced Intermediate and Senior members. The privileges are earned on the basis of playing ability, enthusiasm and comportment. The Board of Directors looks to those with intermediate privileges to set an example for younger players by their sportsmanship, observance of tennis etiquette and general behavior. These privileges do not apply to swimming and social activities.



COURT MAINTENANCE

The Head Groundskeeper, the Director responsible for grounds, the Tennis Pros, or in their absence, the General Manager will decide when courts are open and available for play. Courts must be allowed to dry sufficiently following rain to prevent damage. The judgment of those responsible is final. A court is closed when labeled “closed” on the booking board. Courts unavailable due to maintenance will be so indicated on the booking board.

	Watering	Brushing
Courts 11 and 12	1:15 to 2:00	1:15 to 1:30
Courts 6 - 10	2:00 to 3:00	1:30 to 2:00
Courts 1 - 5	3:00 to 4:00	2:00 to 2:30

HOURS OF PLAY

OPENING	The tennis courts open for play beginning at 7:00 am on weekdays and Saturdays and at 8:00 am on Sundays.
CLOSING AND LIGHTING	Courts 1-4 and 9-12 are lit from dusk until 11:00 pm on weekdays and Saturdays, and until 8:00 pm on Sundays and Statutory Holidays.
PLAYING TIME FOR SINGLES AND DOUBLES	<p>Except as provided for in the case of House League, Interclub and tournaments playing time is:</p> <ul style="list-style-type: none"> • 45 minutes for singles (three players are considered as singles) • 60 minutes for doubles <p>These times may be altered by the Booking Board Attendant as per the Double Up Rule.</p>
DOUBLE-UP RULE	When the minimum wait time for all courts is 45 minutes or more, the Double-Up Rule can be invoked at the discretion of the Booking Board Attendant, the Head Tennis Professional, any Director or the General Manager, whereby all bookings for courts must be for doubles only . When the wait time for any one court is 30 minutes or less, regular bookings will be reinstated.
House League, Interclub and Club Tournaments	<ul style="list-style-type: none"> • Absolutely NO tournament matches shall be played on Saturday mornings - except for the club championships. • No more than 4 courts will be allocated at any one time except with the consent of the Board of Directors. • Interclub, house league or tournament players may not book practice courts after 4:30 pm and/or prior to their matches. • All players (2 for singles and 4 for doubles) must be present before taking the court • House League line-ups must be with the Board Attendant by 3:00 pm on the day of play • Warm ups for House League, Interclub and Club Tournaments MUST be limited to 10 minutes.



JUNIOR HOURS OF PLAY

JUNIOR HOURS	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sundays and holidays
8:00 to 8:30	A	A	A	A	A	Juniors may play only if they are in the Junior Clinic	S
8:30 to 9:00	A	A	A	A	A		S
9:00 to 9:30	A	A	A	A	A		S
9:30 to 10:00	A	A	A	A	A		S
10:00 to 10:30	A	A	A	A	A		S
10:30 to 11:00	A	A	A	A	A		S
11:00 to 11:30	A	A	A	A	A		S
11:30 to 12:00	B	B	B	B	B		S
12:00 to 12:30	B	B	B	B	B		S
12:30 to 1:00	B	B	B	B	B		B/X
1:00 to 1:30	B	B	B	B	B	B/X	S
1:30 to 2:00	A	A	A	A	A	B/X	S
2:00 to 2:30	A	A	A	A	A	B/X	S
2:30 to 3:00	A	A	A	A	A	B/X	S
3:00 to 3:30	A	A	A	A	A	B/X	S
3:30 to 4:00	A	A	A	A	A	B/X	S
4:00 to 4:30						B/X	S
4:30 to 5:00						A	S
5:00 to 5:30						A	S
5:30 to 6:00						A	S
6:00 to 6:30						A	S
6:30 to 7:00						A	S
7:00 to 7:30						A	S
7:30 to 8:00	A/X	A/X	A/X	A/X	A/X	A	S
8:00 to 8:30	A/X	A/X	A/X	A/X	A/X	A	
8:30 to 9:00	A/X	A/X	A/X	A/X	A/X	A	
9:00 to 9:30	A/X	A/X	A/X	A/X	A/X	A	
9:30 to 10:00							
Sundays	Court 7 is the junior's priority court for either single or doubles.						
A	Juniors may book courts and play with any playing member.						
B	Juniors may play- but not book- with any playing member.						
S	On Sundays and Statutory Holidays, any junior [5 years and over] may play and book a court with any member 18 years and over. Juniors may play with other juniors on any court but may only book court 7 .						
	May not play						
X	Children ages 5-8 may play and book a court with their parents or grandparents.						



GUESTS FOR TENNIS

<p>Members must remain on the premises while their guests are present in the Club Guests must be appropriately dressed</p>	
MAY AND JUNE	<p>No local guests (residing within 100 km) after 4:00 pm on weekdays. No local guests on weekends and Statutory Holidays, except after 5:00 pm on Friday and Saturday evening</p>
JULY - NOVEMBER	<p>No time or day restrictions apply</p>
GUEST FEE FOR SOCIAL MEMBERS	<ul style="list-style-type: none"> • Social Members may use the courts up to a maximum of 5 times a season. • There are no restrictions on the time or date of play (including Statutory Holidays) • No guest fee applies. • Social members are not allowed to invite guests to play tennis.
GUEST FEE FOR NON RESIDENT MEMBERS	<ul style="list-style-type: none"> • Non Resident Members are permitted to use the courts up to a maximum of 5 times per season. • Non Resident members are subject to general guest restrictions but no guest fee applies. • Non Resident members may not bring guests • Non Resident Members must sign in the guest book and indicate what activity they are doing
JUNIORS	<ul style="list-style-type: none"> • Juniors are not permitted to introduce guests for tennis unless a parent has approved, signed for the guest, paid the appropriate fees, and remains on the premises at all times. • Junior Guests of this kind are limited to 5 visits per season.



SWIMMING POOL

<p>GENERAL RULES</p>	<ul style="list-style-type: none"> • Children aged under the age of 12 must be supervised at all times by a parent and most specifically when the lifeguard is off duty • Housekeepers, nannies, and older siblings are not considered appropriate supervisors • Parents are expected to be in pool attire while supervising their children • No children under the age of 18 shall be permitted in the pool at any time unless a lifeguard is present • Guests are not permitted between the hours of 11am and 3pm Saturdays, Sundays and statutory holidays
<p>EVERYONE</p>	<ul style="list-style-type: none"> • No breakable glasses or dishes allowed in the pool area • No running around the pool area • Every swimmer must shower before entering the pool • Only 1 towel per person • Swimmers are welcome to order from the side snack bar window • Radios are not permitted • Lounge chairs may not be reserved at the pool • All members and their guests must sign in with the lifeguard
<p>JUNIORS</p>	<ul style="list-style-type: none"> • On weekdays children of all ages may use the pool from 10:00 am to 8:00 pm • On Wednesday barbecue nights, the pool remains open to children of all ages • Saturdays and Sundays children of all ages may use the pool from 10:00 am to club closing • Young children who are not toilet trained are required to wear a proper swim diaper when in the pool • The last 20 minutes of each hour is reserved for adult swim. All children 17 and under must leave the pool at this time • Immediate relatives are considered as guests and therefore limited to five guest visits
<p>DRESS CODE</p>	<ul style="list-style-type: none"> • Swim attire and bare feet are never acceptable on the deck • No street or tennis clothes are permitted in the pool area • All tennis bags, equipment etc. are to be left outside the pool area. • Swimming apparel is permitted on the lawn



RECIPROCAL PRIVILEGES

Guests from the clubs listed below are asked to provide a letter (or card) of introduction from their Club Manager including the member's name, valid membership number, and length of stay in Montreal. MRTC members wishing to make use of the facilities at our sister clubs must also provide a letter (or card) of introduction from our Manager including the member's name, valid membership number, and length of stay in the city you are visiting.

Club Atwater

3 505, Avenue Atwater
Montreal, Quebec H3H 1Y2
514.935.2431
www.clubatwater.ca

Glencoe Club

639-29 Avenue Southwest
Calgary, Alberta T2S 0P1
403.243.2506
www.glencoe.org

The Granite Club

2350 Bayview Avenue
Toronto, Ontario M2L 1E4
416.449.8713
www.graniteclub.com

Hillside Tennis Club

4818 Cote-des-Neiges
Montreal, Qc H3V 1G2
514.738.6371
www.hillsidetennis.ca

Longwood Cricket Club

564 Hammond Street
Chestnut Hill, MA 02467
617.731.2900
www.longwoodcricket.com

Rideau Tennis and Squash Club

1 Donald Street
Ottawa, Ontario K1K 4E6
613.749.6126
www.racentre.com

Royal Glenora

11160 River Valley Road
Box 3180
Edmonton, Alberta T5J 2G7
780.482.2371
<http://royalglenora.ca>

Toronto Lawn and Tennis Club

44 Price Street
Toronto, Ontario M4W 1Z4
416.922.1105
www.torontolawn.com

Vancouver Lawn Tennis & Badminton

1630 West 15th Avenue
Vancouver, BC V6J 2K7
604.731.2191
www.vanlawn.com

The MRTC is also a member of the **Centenary Tennis Clubs** – a select group of private clubs around the world which have been in existence for over 100 years. When members travel, we are invited to use the facilities of these clubs with the appropriate letter of introduction from our Club Administrator. A complete list of these clubs may be found in our office or at www.centenarytennisclubs.com.